UPPER VALLEY DISPOSAL SERVICES

APARTMENT AND CONDOMINIUM SERVICES GUIDE FOR PROPERTY MANAGERS AND OWNERS

Upper Valley Disposal Services (UVDS) serves the Town of Yountville, City of St. Helena, City of Calistoga and unincorporated areas in Northern Napa County. We provide innovative diversion technologies to prevent recyclables and organic material from going to the landfill.

MULTI FAMILY DWELLING COLLECTION SERVICE

- We offer a variety of carts, bins and debris boxes to fit your waste and recycling needs.
- Frequency of service depends on the volume and type of material(s) being disposed. State and local laws mandate that all putrescible solid waste be collected at least once per week. Putrescible wastes are materials that breakdown, rot, and decay.
- We offer up to six times per week garbage service for Multifamily Dwellings. Compost and Recycling may be available for service more than once per week.
- When you set up service, a customer service representative will review the cart and bin size options with you to help you select the appropriate services for your needs.
- Multifamily Dwellings with five units or more are billed monthly for service provided the prior month.
- Our outreach team is available to guide site assessments, offering walkthroughs to help determine the most suitable bin and cart sizes for your specific needs.

CALIFORNIA COMPOSTING AND RECYCLING LAWS

Senate Bill (SB) 1383 requires that all multi family properties implement organic waste collection and divert organic waste from the trash.

Organic materials (organics) like food scraps, leaves, and yard trimmings make up the single largest underutilized resource in the residential waste stream. When we put organic materials in the garbage, it goes directly into a landfill, creating methane gas, a climate super pollutant contributing to climate change.

Property managers are required to ensure that all tenants are informed about the organic waste collection program available, and new tenants are informed within 14 days of moving in. It is also important to properly educate your tenants to avoid contaminating compost, recycle or garbage carts or bins with non-acceptable items. Carts or bins that are contaminated are subject to contamination fees.

AB 341 requires multifamily dwellings to arrange for recycling services. A multifamily dwelling owner may require tenants to separate their recyclable materials.

Recycling correctly saves our natural resources, reducing waste going into landfills, keeps recycling workers safe and supports a healthy environment for future generations.

CONTACT US

OFFICE HOURS

By Phone
Monday - Friday
8:00 a.m. - 4:30 p.m.

Walk-in
Monday - Friday
9:00 a.m. - 3:00 p.m.

UPPER VALLEY
DISPOSAL • RECYCLING • COMPOST

OFFICE PHONE
Voice: 707-963-7988
Fax: 707-963-7641

OFFICE ADDRESS
1285 Whitehall Lane
St. Helena, CA 94574

WEBSITE
uvds.com

WHAT GOES IN COMPOST, RECYCLE AND GARBAGE

COMPOST

FOOD SCRAPS,
FOOD-SOILED PAPER,
YARD TRIMMINGS

FOOD SCRAPS &
FOOD SOILED PAPER

YARD TRIMMINGS

Only BPI
compostable
certified bags
are allowed.

NO DIRT OR ROCK

NO GLASS

NO RIGID
COMPOSTABLE
PLASTICS

NO PAINTED
TREATED WOOD

NO DIAPERS
NO PET WASTE
NO HUMAN WASTE

RECYCLE

CLEAN PAPER PRODUCTS,
BOTTLES, CANS & CONTAINERS

No bagged recyclables, keep items loose.

GLASS BOTTLES,
AND JARS

METAL CANS &
CONTAINERS

PLASTIC BOTTLES,
TUBS AND JUGS

MIXED PAPER, UNWAXED
CARDBOARD, PAPER-
BOARD, PAPER CARTONS,
ASEPTIC PACKAGING

NO WAXED
CARDBOARD

NO STYROFOAM™

NO PLASTIC BAGS

NO E-WASTE

NO RIGID
COMPOSTABLE
PLASTICS

GARBAGE

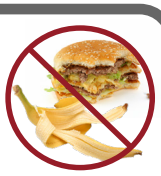
EVERYTHING IN
GARBAGE GOES
DIRECTLY TO LANDFILL

PLASTIC BAGS,
PET WASTE & DIAPERS

WRAPPERS &
NON-RECYCLABLE PLASTIC

STYROFOAM™, PLASTIC
LIDS & STRAWS

NO RECYCLABLES



NO FOOD SCRAPS

NO HAZARDOUS WASTE

NO E-WASTE

NO FLUORESCENT
NO CFL BULBS

SET YOUR COMPLEX UP FOR WASTE SORTING SUCCESS

REVIEW YOUR SETUP WITH THIS CHECKLIST

✔ Use this checklist to ensure your recycling and compost programs are set up for success. Avoid contamination fees by reviewing your programs every year.

- ☐ There is a recycle and compost container next to every garbage container.
- ☐ The disposal area or enclosure is clean and well-maintained, and containers are not damaged or vandalized.
- ☐ Residents have received a resource list for bulky items, hazardous waste, etc.
- ☐ The disposal area or enclosure is properly set up. See below for set up tips.
- ☐ There are no recyclables or organic materials in the garbage.
- ☐ There is no garbage in the recycling or compost.
- ☐ The recycle and/or compost containers are not overflowing before collection.
- ☐ The garbage container is not overflowing before collection.
- ☐ Ensure all receptacles around the property have the correct liners:

  Compost bins: Use BPI-certified compostable bags

  Trash bins: Use black bags

  Recycle bins: No liner—place all recyclables loose in the cart/bin.

If you cannot say "YES!" to all of these items, contact UVDS for assistance!

HOW TO SET UP YOUR DISPOSAL AREA

Avoid additional fees from contamination or missed collections by following these steps.

1. Containers are stickered or have signs. Ensure all carts have stickers on the lid or bins have labels or magnets. Stickers and magnets for carts and bins are available for free.

2. Equal access to all three streams. Make sure all three containers (recycling, compost and garbage) are placed next to reach other and are equally easy for your tenants to access.

3. Check that signage is posted near/behind the containers. Metal and plastic signs, depending on the need, are available for free.

4. Issues with containers. If there are any broken or vandalized containers, please contact UVDS for replacements.

TIP:

Always keep your containers "married" so that recycling, garbage and compost are next to each other and not separated.

GET ASSISTANCE WITH YOUR PROGRAM

- ✔ **FREE** compost pails and recycle baskets for tenants.
- ✔ **FREE** signs for enclosures.
- ✔ **FREE** rolls of compostable bags are available for new starts.
- ✔ **FREE** service level assessment to ensure your garbage, recycling and compost services are the right size and have the appropriate pick up frequency.
- ✔ **FREE** presentations, available in English and Spanish, to tenants on what goes where.
- ✔ **FREE** program troubleshooting.

Upper Valley Disposal Service can be reached at **707-963-7988**
and Upper Valley Waste Management Agency can be reached at **upvalleyrecycles@countyofnapa.org**

BULKY ITEM COLLECTION

The Bulky Item Collection program is available to all apartment or condominium complex tenants and residents.

If you, the property owner or property manager, pay the bill for the complex, you may arrange a bulky item pick up for your tenants. Your property is allowed two collective collections per year at no charge. Once these are used, items can be collected for a fee per item at the property owner or property managers request. You must call to request a collection for the property, collections cannot be requested by individual tenants. Batteries must be in a container provided by UVDS.

Tenants may reach out to Upper Valley Waste Management Agency at **upvalleyrecycles@countyofnapa.org** if they have a bulky item they are having trouble finding a disposal location for.

2 TIMES PER YEAR

2 Bulky Items

+

2 Appliances
If Freon is not removed, then only 1 appliance is allowed.

+

5 E-waste Items

+

1 Battery Container
Container available upon request.

HAZARDOUS WASTES

Hazardous wastes such as batteries, vaping devices, automotive fluids, paint products, fertilizers, cleaners, and fluorescent lamps/tubes CANNOT be placed in bins or carts.

Upper Valley Waste Management Agency sponsors hazardous waste collection events twice a year. Events are typically held in the spring in St. Helena and the fall in Calistoga. These events are free for residents. **For more information on temporary events and other disposal options, visit countyofnapa.org/hazwaste.**

If there are hazardous waste generated from maintenance of the property, such as paint or pesticides, those can't be disposed of at residential events. For information on disposal of hazardous wastes as property manager, email **upvalleyrecycles@countyofnapa.org.**

MOTOR OIL/FILTERS

Residents may not place motor oil in the garbage, recycling or compost carts or bins from UVDS. Drop off options are available for motor oil and oil filters. Visit countyofnapa.org/motoroil to find a drop off location.

HOLIDAY SCHEDULE

The only days we do not offer residential or commercial collection service are:

- Thanksgiving Day
- Christmas Day
- New Years Day
- Independence Day

If these holidays fall on regular service day, collection will be one day later through Saturday.

Our offices are closed on the following holidays:

- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day
- New Year's Day

STAY INFORMED

Keep up with the latest UVDS news by visiting our website at uvds.com and following us on social media!

@uppervalleydisposalrecycling

@uppervalleydisposal

UPDATE YOUR ACCOUNT INFORMATION

We can no longer accept requests on paper bills to make account changes. Please email us at: **customerservice4060@wasteconnections.com.** We use both phone and email reminders so it is important to have this information up to date. Only authorized individuals may inquire or make changes to an account.